

Richardson Lifestyle Association

Dear Owner,

In accordance with Richardson Lifestyle Association By-Law Article VIII, Section 1(a) cited below:

A Co-Owner intending to make a sale or lease of an Apartment-Home or any interest therein shall give written notice to the Association by and through its Secretary-Treasurer, of such intention, together with the name and address of the intended purchaser or lessee, and such other information as the Association may reasonably require in connection with such transaction. Such Co-Owner shall, by such notice, also furnish the Association with the terms and conditions of the proposed sale or lease. The giving of such notice shall constitute a warranty and representation by such Co-Owner to the Association and to any purchaser or lessees produced by said Association as hereinafter provided, that such Co-Owner believes the proposal to be bona fide in all respects. No proposed transaction shall be deemed bona fide which is not evidenced by a written contract of sale, or lease, subject to the approval and right of first refusal contained herein, executed by the selling or leasing Co-Owner and the proposed purchaser or lessee and containing all the terms of the sale or lease proposed to be made. All leases shall be written on standard forms furnished by the Association and may not be modified without the written consent of the Association.

Richardson Lifestyle Association (Willow Springs Office) hereby approves the lease of Unit # _____ to commence from ____/____/20__ to ____/____/20__ to tenant(s) _____ and _____, household of _____ members. Should the owner wish to renew the lease upon its termination, the owner must resubmit the new lease for approval to the Willow Springs Office 30 days prior to lease expiration. Owner(s) shall inform tenant(s) that lease renewal is subject to HOA office approval.

Acknowledged & Signed by Owner:

Approved by:

X _____

X _____

Printed Name

Printed Name

Date: _____

Date: _____

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