

Willow Springs HOA office

10/7/2016

Dear residents,

New Parking Permits for 2017

Please be advised that new **PARKING STICKERS** need to be obtained by the end of the year. **The deadline for the new parking permits is Friday, 12/30/16.** As of January 1, 2017, any vehicle parked on the premise without the new parking sticker will be towed at the owner's expense.

To obtain your new parking stickers, please refer to the following:

1. You must complete and submit the updated **Resident Information** form.
2. The unit's account balance must be current.
3. If applicable, a **Pet Registration** form for all pets that reside within your unit must be completed.
4. The office will issue up to 2 permits per unit provided we have the vehicle(s)' information as stated on the Resident Information form.

The new parking stickers are available at the Office as of Monday, October 10, 2016.

WILLOW SPRINGS HOA OFFICE

(972) 783-8291